

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
MINUTES  
William W. Allen Middle School  
October 16, 2018 – 5:00 p.m.**

**I. Call to Order – 6:04 p.m.**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2018
- B. Notice filed with the Burlington County Times on July 1, 2018

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Present	Mr. Jack Fairchild
Present	Mrs. Tinamarie Nicolo-Dorfner
Present	Mr. Brandon Pugh
Present	Ms. Lauren Romano
Absent	Mr. Dimitri Schneiberg
Absent	Mr. Mark Villanueva
Present	Mr. Maurice Weeks
Present	Mr. David A. Weinstein, Vice President
Present	Dr. Sandra Alberti, President
Present	Mr. Arthur F. Risdén, Esq., Solicitor
Present	Dr. Scott McCartney, Superintendent
Present	Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Present	Ms. Carole Butler, Director of Curriculum and Instruction
Present	Dr. David Tate, Director of Special Education
Present	Mrs. Debora Belfield, Director of Personnel
Present	Mr. Jeffrey Arey, Director of Instructional Technology

**V. Executive Session**

WHEREAS, N.J.S.A.10:4-6 ET.SEQ. (“The Open Public Meetings Act”), authorizes Board of Education to meet in executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires that the Board adopt a resolution at a public meeting to go into private session, now, therefore,

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically,
  - a. Personnel

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by: Mrs. Nicolo-Dorfner Second: Ms. Romano Vote: Unanimous

**VI. Return to Public**

Moved by: Mr. Pugh Second: Ms. Romano Vote: Unanimous

**VII. Adjournment**

Moved by: Mr. Pugh Second: Ms. Romano Vote: Unanimous

Respectfully submitted,

---

Joanne P. D'Angelo  
Board Secretary

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
MINUTES  
William W. Allen Middle School  
October 16, 2018 – 7:00 p.m.**

**I. Call to Order – 7:09 p.m.**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2018
- B. Notice filed with the Burlington County Times on July 1, 2018

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Present	Mr. Jack Fairchild
Present	Mrs. Tinamarie Nicolo-Dorfner
Present	Mr. Brandon Pugh
Present	Ms. Lauren Romano
Absent	Mr. Dimitri Schneiberg
Absent	Mr. Mark Villanueva
Present	Mr. Maurice Weeks
Present	Mr. David A. Weinstein, Vice President
Present	Dr. Sandra Alberti, President
Present	Mr. Arthur F. Risdien, Esq., Solicitor
Present	Dr. Scott McCartney, Superintendent
Present	Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Present	Ms. Carole Butler, Director of Curriculum and Instruction
Present	Dr. David Tate, Director of Special Education
Present	Mrs. Debora Belfield, Director of Personnel
Present	Mr. Jeffrey Arey, Director of Instructional Technology

**V. Routine Matters**

**A. Minutes**

Approval of minutes for the following meetings attached as Exhibit #19-73:

September 25, 2018 Executive Session	October 10, 2018 Executive Session
September 25, 2018 Regular Meeting	October 10, 2018 Special Meeting

Moved by: Mr. Pugh      Second: Ms. Romano      Vote: Unanimous

**B. Communications**

Ms. Romano announced that the SpEAC organization will not hold a *Pathways to Success* conference this year, but will focus on a districtwide outreach instead.

### **C. Educational Highlights –Superintendent’s Monthly Report**

- **General Updates**  
Dr. McCartney provided a status update on the strategic planning project that is now underway.
- **District Goals and Objectives for the 2018-19 School Year**  
Dr. McCartney introduced a presentation by Dr. David Tate and Mrs. Kat D’Ambra.
- **Student Safety Data System (SSDS) Reporting**  
Dr. McCartney introduced Mr. Robert McGough and Dr. Michele Hassall who presented the 2017-18 Violence and Vandalism report.

### **D. Student Board Representatives**

- Brenden Swanik
- Cara Petrycki
- Avani Giri

The student board representatives reported that students are preparing for spirit week and homecoming. Funds raised will be used to support a local charitable cause. The students found their participation in a strategic planning session to be valuable.

### **E. Board Committee Reports – Questions and Comments**

- a. **Communication** – Mr. Weeks announced that the upcoming community forum scheduled for October 25, 2018 will be a strategic planning session focused on the World Class Learner.
- b. **Finance & Operations** – Mr. Fairchild reported that the committee considered transportation challenges, HS parking issues, the HS security assessment, a special open enrollment period for the HDHP, facility use rates and user categories, a field naming proposal, and full day kindergarten cost estimates.
- c. **Curriculum** – Mr. Weinstein reported that the committee reviewed the new curriculum corner, staff professional development planned for October 31<sup>st</sup>, the Panorama student survey presentation, World Language instruction for grades K-3, technology integration for early learners, and committee goals.
- d. **Policy** – Mr. Pugh provided information about the policies and regulations that are included on the agenda for second reading this evening.

### **F. Public Comment on Agenda Items - none**

## **VI. Reports to the Board**

### **A. Business Administrator/Board Secretary**

1. **Financial Reports of the Board Secy.** – July, 2018 – Exhibit #19-74
2. **Treasurer’s Report month of June, 2018** – Exhibit #19-75

**Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

### **3. Approval of Budget Transfers**

I recommend approval of the budget transfers for the month of July, 2018 attached as Exhibit #19-76.

#### **Approval of Items 1 – 3:**

Moved by: Mr. Fairchild      Second: Ms. Romano      Vote: Unanimous

### **4. Approval of Bills**

I recommend approval of the bills, in the amount of \$2,984,374.28 attached as Exhibit #19-77.

Moved by: Mr. Fairchild      Second: Ms. Romano      Vote: 6 – 0, Abstain – 1  
Abstention: Mr. Weinstein

## **VII. Recommendations of the Superintendent**

### **A. 2017-2018 Violence and Vandalism Reports**

The 2017-2018 Violence and Vandalism reports are presented for Board approval.

MOTION:

I recommend approval of the 2017-2018 Violence and Vandalism reports.

Moved by: Mr. Weinstein      Second: Ms. Romano      Vote: Unanimous

### **B. Policies and Procedures**

#### **1. Second Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the Policies and Regulations be entered and adopted on second reading.

- Policy 1550 Equal Employment/Anti-Discrimination Practices
- Regulation 1550
- Policy 2431.8 Varsity Letters for Interscholastic Extracurricular Activities
- Policy 5533 Student Smoking
- Policy 5561 Use of Physical Restraint & Seclusion Techniques for Students with Disabilities

- Regulation 5561
- Policy 8462 Reporting Potentially Missing or Abused Children
- Policy 8561 Procurement Procedures for School Nutrition Programs
- Policy 1613 Applicants Employment History
- Regulation 1613
- Policy 5512 Harassment, Intimidation, and Bullying
- Regulation 5512 (Going to be Abolished)

**MOTION:**

I recommend that the Board adopt on second reading the Policies and Regulations listed above as Exhibit #19-78.

Moved by: Mr. Pugh

Second: Mr. Fairchild

Vote: Unanimous

**C. Educational Program**

**1. Home Instruction 2018-2019**

Approval is requested for Home Instruction for students during the 2018-2019 school year.

**MOTION:**

I recommend that the Board approve the Home Instruction student listed on Exhibit #19-79 for the 2018-2019 school year.

Moved by: Mr. Weinstein

Second: Mr. Weeks

Vote: 6 – 0, Abstain – 1  
Abstention: Mr. Weinstein

**2. Special Education Out-of-District Placements 2018-19**

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

**MOTION:**

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #19-80 for the 2018-19 school year at the locations indicated at the approved tuition rates with transportation provided.

Moved by: Mr. Weinstein

Second: Mr. Weeks

Vote: 6 – 0, Abstain – 1  
Abstention: Ms. Romano

**3. Homeless Placements 2018-19**

The following homeless placements are recommended.

**MOTION:**

I recommend that the Board approve the homeless student placements listed on Exhibit #19-81 for the 2018-19 school year at the locations indicated and at the approved district tuition rates, where applicable.

Moved by: Mr. Weinstein

Second: Mr. Weeks

Vote: Unanimous

## **D. Finance and Business**

### **1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #19-82.

### **2. Approval of State Contract and Consortium Vendor Purchases**

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #19-83.

### **3. Student Field Trips**

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2018-19 school year as listed in Exhibit #19-84.

### **4. Overnight Student Trips**

The Finance and Operations Committee has reviewed and recommends approval of the following trips:

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #19-85.

Princeton Model Congress	Washington, D.C.	11/15/18 to 11/18/18
Yale Model Congress	New Haven, CT	11/29/18 to 12/2/18
Harvard Model Congress	Boston, MA	2/21/19 to 2/24/19
Penn Model Congress	Philadelphia, PA	3/28/19 to 3/31/19

### **5. High School Athletic Schedules – Winter 2018**

MOTION:

I recommend the Board approve the High School Winter 2018 athletic schedules as listed in Exhibit #19-86.

### **6. Middle School Athletic Schedules – Winter 2018**

MOTION:

I recommend the Board approve the Middle School Winter 2018 athletic schedules as listed in Exhibit #19-87.

## **7. Bus Emergency Evacuation Drills**

In the past we have conducted two bus emergency evacuation drills at each school each year. The State requires formal Board acknowledgement.

MOTION:

I recommend that the Board acknowledge that school bus emergency evacuation drills were conducted to date for the 2018-19 school year for South Valley, Baker, Roberts, High School, Middle School and Upper Elementary School in accordance with N.J.A.C.6A:27-11.2 attached as Exhibit #19-88.

## **8. Comprehensive Maintenance Plan**

The District's Comprehensive Maintenance Plan (M-2) and Annual Maintenance Budget Worksheet (M-1) require Board approval.

MOTION:

I recommend that the Board approve the 2018-2019 Comprehensive Maintenance Plan and Annual Maintenance Budget Worksheet attached as Exhibit #19-89.

## **9. Donations**

MOTION:

I recommend the Board accept the following donations:

- \$3,000 from Maryrita Sweeney for a classroom set of guitars to be used at William Allen Middle School
- \$100 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School

## **10. Resolution for Participation in Joint Services Agreement**

MOTION:

I recommend that the Board approve a resolution authorizing Moorestown Township Board of Education to enter into a Joint Services Agreement with Central Jersey Program for Recruitment of Diverse Educators ("CJ PRIDE"), attached as Exhibit #19-90.

### **Approval of Items 1 – 10:**

Moved by: Mr. Fairchild

Second: Mr. Pugh

Vote: Unanimous

## **11. Bayada Nursing Services 2018-2019**

Bayada Home Health Care, Inc., services are required for a student with special needs in an out-of-district placement.

MOTION:

I recommend that the Board approve Bayada Home Health Care, Inc., to provide professional services for the 2018-2019 school year for a pupil as per Exhibit #19-91.

Moved by: Mr. Fairchild

Second: Mr. Pugh

Vote: 6 – 0, Abstain – 1

Abstention: Mr. Weinstein



## **E. Employee Relations**

### **1. Appointments**

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2018-2019 school year.

#### **Administrative Staff**

No actions recommended at this time.

#### **Professional Staff**

- a. Denise Bialous, as a Reading and Math Support Teacher at the Mary Roberts Elementary School. Ms. Bialous has a MA from Holy Family University. She has been placed on Column MA, Step 6 of the Teacher Salary Guide at a salary of \$58,253.00 prorated, effective on January 2, 2019 through June 30, 2019.

#### **Support Staff**

- a. Brian Battel, as a Part-Time Information Technology Support Assistant for the District. Mr. Battel has been placed on Step 1 of the Information Technology Support Assistant Salary Guide for an annual salary of \$14,746.00 prorated, effective October 26, 2018 through June 30, 2019.
- b. Tara Pal, as a Paraprofessional at the South Valley Elementary School. Ms. Pal has been placed on Column Para+30, Step 1 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$11.15 (4.75 hours per day) for an annual salary of \$9,851.03 prorated, effective October 1, 2018 through June 30, 2019.
- c. Cynthia Potts, as a Bus Driver for the Transportation Department for 5 hours per day for an annual salary of \$14,347.20 effective October 15, 2018 through June 30, 2019.
- d. Sheila Bogda, as a Child Caregiver for the Extended Day Care Program for the District. Ms. Bogda hourly rate is \$10.50 for 14.75 hours per week as directed, effective on October 15, 2018 through June 20, 2019.
- e. Alyson Miraglia, as a Child Caregiver for the Extended Day Care Program for the District. Ms. Miraglia's hourly rate is \$10.50 for 4 hours per week as directed, effective on October 1, 2018 through June 20, 2019.
- f. Anuradha Ward-Smith, as a Child Caregiver for the Extended Day Care Program for the District. Ms. Ward-Smith's hourly rate is \$10.50 for 2.25 hours per week as directed, effective on or about October 10, 2018 through June 20, 2019.

### **2. Leave of Absence and Extensions to Leave of Absence**

#### **Administrative Staff**

No actions recommended at this time.

### **Professional Staff**

- a. Janice Bate, a Long Term Substitute Teacher at the High School, an unpaid Leave of Absence October 8, 2018.
- b. Jason Hicks, a Special Education Teacher at the High School, a paid Medical Leave of Absence November 1, 2018 through November 21, 2018.

### **Support Staff**

- a. Denise Parrillo, a Paraprofessional at the George Baker Elementary School, a paid Medical Leave of Absence September 17, 2018 through November 20, 2018.
- b. Kimberly Harron, a Paraprofessional at the South Elementary School, an unpaid Leave of Absence October 8, 2018.
- c. Karen Coggins, a Secretary at the High School, an unpaid Leave of Absence October 10, 2018 through October 15, 2018.

## **3. Change of Assignment/FTE**

### **Administrative Staff**

No actions recommended at this time.

### **Professional Staff**

- a. Matthew Raden, from a .4FTE at the High School and .6FTE at the Upper Elementary School to a 1FTE at the Upper Elementary School, effective September 1, 2018 through June 30, 2019.
- b. Sharon Coffman, from a .2FTE to .3FTE Language and Speech Therapist at the George Baker Elementary School, effective October 4, 2018 through June 30, 2019 at an annual salary of \$17,400.30.

### **Support Staff**

- a. Lisa Buck, from 1FTE Paraprofessional at the South Valley Elementary School to the Upper Elementary School, effective on or about October 22, 2018 through June 30, 2019 at an annual salary of \$14,627.00.
- b. Morgan Merlino, from 4.5 hours to 6.75 hours as a Paraprofessional at the South Valley Elementary School to the High School, effective October 2, 2018 through June 30, 2019 at an annual salary of \$14,124.38.

## **4. Resignation**

### **Administrative Staff**

No actions recommended at this time.

### **Professional Staff**

No actions recommended at this time.

### **Support Staff**

- a. Kimberly Harron, a Paraprofessional at the South Valley Elementary School, effective October 12, 2018.
- b. Charles Bernhard, a Bus Driver for the Transportation Department, effective September 25, 2018.

### **5. Change of Start Date**

#### **Administrative Staff**

No actions recommended at this time.

#### **Professional Staff**

- a. Melissa Antler, as an Art Teacher at the High School, effective October 1, 2018 through June 30, 2019.

### **Support Staff**

No actions recommended at this time.

### **6. Movement on the Salary Guide - Exhibit #19-92**

### **7. Co-Curricular - Exhibit #19-93 and #19-102**

### **8. Substitutes - Exhibit #19-94**

### **9. ESSA Title I Tutors - Exhibit #19-95**

### **10. Clubs - Exhibit #19-96**

### **11. Adjustment to Transportation Hours - Exhibit #19-97**

### **12. High School Spring Athletics - Exhibit #19-98**

### **13. New Job Description - Exhibit #19-99**

### **14. Professional Development Staff 10.8.18 - Exhibit #19-100**

### **15. Creative Minds Staff-Fall - Exhibit #19-101**

Moved by: Mr. Weinstein      Second: Ms. Romano      Roll Call Vote: 7 - 0

## **VIII. Suspensions and HIB Report**

### **A. Suspensions – Exhibit #19-102**

### **B. Superintendent's HIB Report**

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- NONE

**IX. Informational Only**

**A. Enrollment Information – October 1, 2018**

	<b>2017-2018</b>	<b>2018-2019</b>
High School	1274	1294
Middle School	640	638
Upper Elementary School	883	917
Elementary School	<u>1133</u>	<u>1126</u>
Total	3930	3975

**B. Old Business**

**C. New Business**

**D. Public Comments**

- a. Laura Pascal of 250 Creek Road shared gratitude for her son's positive reaction to the sign language teacher and curriculum.
- b. Bridget Potts, a third grade teacher at Mary E. Roberts School, expressed appreciation for the valuable professional development sessions that were held for staff in June and October.
- c. Lauren Jones of 203 Haines Drive inquired about the regulation that was being abolished. Mr. Pugh indicated that the language was not eliminated, but was recoded into another regulation.

**X. Adjournment – 8:24 p.m.**

Moved by: Mrs. Nicolo-Dorfner Second: Ms. Romano Vote: Unanimous

Respectfully submitted,

---

Joanne P. D'Angelo  
Board Secretary